

CHRISTINA SCHOOL DISTRICT Drew Educational Support Center

600 North Lombard Street Wilmington, Delaware 19801 Curriculum, Instruction & Assessment Phone: (302) 552-2620 Fax: (302) 429-4142 TDD: (800) 232-5470

> GINA MOODY, Ed. D. Supervisor Professional Development, Title II & State PD

Instructions for Accessing Schoology: Students and Parents

<u>STUDENTS</u>

If you are using a Chromebook:

• Use the CSD folder on your browser and click on the CSD Schoology page bookmark

All other devices (computer/laptop)

- Click on Edge or Firefox
- In the address bar, type in <u>www.christinak12.org/schoology</u>
- Type in ID (firstname.lastname@students.christina.k12.de.us)
- Type in Password, which is your student ID #, or lunch number

Mobile App Instructions

Once you have an account, download the Schoology app from your App Store. Tap the app icon to open it on your device.

Begin by selecting your school:

- 1. Use the keyboard to enter the name of your school or organization. As you type, matching choices will populate as a list. The name, ID number, city, state, and zip code for the school should appear below.
- 2. Tap the name of your school or organization when it displays.
- 3. You can use an email address or username to log in to the application, depending on how your account was set up.
- 4. Tap Log In to complete.

CHRISTINAK12.ORG

The Christina School District is an equal opportunity employer and does not discriminate on the basis of race, color, religion, sex, pregnancy, national origin, citizenship, age, disability, veteran status, genetic information, sexual orientation, gender identity, or any other categories protected by federal, state, or local law. Inquiries regarding compliance with the above may be directed to the Title IX/Section 504 Coordinator, Christina School District, 600 North Lombard Street, Wilmington, DE 19801; Telephone: (302) 552-2600.



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For further instruction on how to use Schoology, visit <u>https://support.schoology.com</u>

<u>PARENTS</u>

- 1. Go to <u>www.schoology.com.</u>
- 2. Click **Sign Up** at the top of the page and choose **Parent**.
- 3. Enter your Parent Access Code. This is a 12-digit code in **xxxx-xxxx** format that you may receive from one of your child's instructors.
- 4. Fill out the form with your information.
- 5. Click **Register** to complete.

*When you use a Parent Access Code to create an account, you are automatically associated to your child.

If your Parent Access Code does not allow you to register or, if the code does not have 12 digits, please contact your child's instructor or school for more information.

Multiple Children at Different Districts

If your children attend different schools that are not in the same district (or are not part of the same Schoology Enterprise account), you will see an error message when you attempt to use the **Add Child** button to associate your parent account with their student account:

Parents must have a separate account for each child from a different school. For example, if you have one child at a High School in one district, and another child at a Middle School in a **different** district, you must have accounts at both districts and <u>link your accounts</u> together. Linking accounts enables you to toggle between two or more accounts without having to log out and back in. Each district separately manages your parent accounts and can then communicate with you as necessary

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If you are having issues logging in, double check your ID & Password or contact your teacher

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